

City of Albuquerque

Date: February 27, 2008

Martin Chávez, Mayor

INTER-OFFICE MEMORANDUM

To: Bruce J. Perlman, Ph.D., Chief Administrative Officer

From: Tanda L. Meadors, Director, Department of Finance and Administrative Services

Recommendation of Award: RFP2008-019-KD, "Financial Advisory Services – Bonds & Subject:

Swaps/Derivatives"

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals (RFP) for the Treasury Department to solicit proposals from qualified vendors to provide services as "Financial Advisory Services - Bonds & Swaps/Derivatives".

The RFP was posted on the Purchasing Web Site, and advertised in local newspapers. Approximately Seventy-Five (75) vendors were notified of this RFP. Five (5) responses were submitted for evaluation.

The ad hoc evaluation committee reviewed, evaluated, and scored the responses, in accordance with the evaluation criteria published in the RFP.

The committee recommended award of contract to RBC Capital Markets.

I concur with the committee's recommendation. Listed are the top three respondent's composite score and average score with Local and Small Preference applied.

<u>Offeror</u>	Total Composite Score	Total Average Score
RBC	5335	1067
First Southwest	4455	891
The PFM Group	3995	799

Council approval is required. The Department will begin contract negotiations immediately upon your approval.

Ápproγed:

Bruce L Perlman Ph.D. Chief Administrative Officer

Recommended:

WM4 Anna Lamberson, Ph.D. Chief Financial Officer

Attachment: Composite Score Sheet

> Original: Kelli De Angelis, Senior Buyer, Purchasing Division, DFAS

Copy: John J. Vigil, Purchasing Manager, DFAS

File: RFP2008-019-KD

RFP2008-019-KD '*Financial Advisory Services - Bonds & Swaps/Derivatives"

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